

# Online Safety Policy

The Gattons Infant School



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# At The Gattons Infant School Everybody Matters



We are a Rights Respecting School

and therefore we uphold the principles of the UNITED NATIONS Convention on the Rights of the Child

**Article 28** Children have the right to a good quality education.

**Article 29** Education should help children to use and develop their talents and abilities. It should also help them to learn to live peacefully, protect the environment and respect other people.

**Article 31** Children have the right to play and rest.

## Our Aims:

We will cultivate an environment where children are happy and secure and enjoy learning,

by:

- ensuring that everyone is treated with respect as an individual whose opinions and beliefs are valued;
- creating exciting, high quality learning environments indoors, outdoors, and in the wider community;
- involving parents/carers and children in decisions about the child's learning.



provide a broad, balanced and rich curriculum, by:

- continuously striving for high standards of achievement through engaging, child-centered teaching;
- ensuring a wealth of meaningful learning experiences that meet the needs of each child.



inspire and challenge each child to achieve their full potential and in so doing lay the foundations for life-long learning,

by:

- developing our children's confidence and self-esteem;
- ensuring that our children are active, independent learners;
- encouraging our children to begin to take responsibility for themselves, their learning and their behaviour, therefore preparing them for life in a changing world.



## **Introduction**

Our aim in presenting an e-safety policy is to create a safe environment where we can both work and learn. This environment should be safe for both young people and adults alike. E-safety is not purely a technological issue. The responsibility for e-safety must not be solely delegated to technical staff, or those with a responsibility for ICT. Schools must therefore, firmly embed e-safety within all safeguarding policies and practices. This then makes that responsibility rest with of all those who work with young people whether in a paid or unpaid capacity. No one policy or technology can create the safe learning and working environment we need. Schools can work towards this by combining the following:

- 1. Policies and Guidance**
- 2. Technology Based Solutions**
- 3. Education in terms of acceptable use and responsibility**

## **Policies**

The policies and guidance to help form safe environments to learn and work in include, but are not limited to:

- The school Acceptable Use Policy (AUP)
- The school Internet Filtering and Monitoring Policy
- The staff Guidance for the Safer Use of the Internet
- The Information Security Guidance

These policies set the boundaries of acceptable use. Schools need to use these policies however in conjunction with other policies including, but not limited to:

- The Behaviour and Discipline Policy
- The Anti Bullying Policy
- The Staff Handbook / Code of Conduct for Staff

## **Technology**

The technologies to help form a safe environment to learn and work include:

- Internet filtering - We work closely with our computing team to ensure that we have an effective filtering system
- Antivirus Software - regularly updated and may be supplied by the Schools IT Support Team (SITST)
- Automatic network monitoring software - We use Securus to monitor internet use.

## **Education**

The education of young people is key to them developing an informed confidence and resilience that they need in the digital world. The National Curriculum programme for Computing at Key Stages 1 to 4 makes it mandatory for children to be taught how to use Computing safely and securely. Together these

measures form the basis of a combined learning strategy that can be supported by parents, carers, and the professionals who come into contact with children.

Educating young people in the practice of acceptable use promotes responsible behaviour and builds resilience. Personal, Social, Health and Citizenship Education (PSHCE) lessons can also provide an opportunity to explore potential risks, how to minimize these and to consider the impact of our behaviour on others.

We cannot realistically provide solutions to each and every potential issue arising in a rapidly changing world. As a result, young people must be able to transfer established skills and safe working practices to any new "e-activities" they encounter.

We recognise that it is equally important to ensure that the people who care for young people should have the right information to guide and support young people whilst empowering them to keep themselves safe.

### **The 360° safe - the e-safety self-review tool**

The 360° safe self-review tool is currently available free of charge and provided by the South West Grid for Learning. It is intended to help schools review their e-safety policies and practice and provide the following:

- Management information that can help the production or review of e-safety policies and develop good practice.
- A process for identifying strengths and weaknesses in your schools policies and practices.
- Opportunities for commitment and involvement from the whole school.
- A platform for schools to discuss how they might move from a basic level provision for e-safety to practice that is aspirational and innovative.

We shall use elements of this tool to ensure that we develop our e-safety practice and procedures.

### **Pupils will be taught:**

- Pupils will be taught what Internet use is acceptable and what is not and given clear objectives for Internet use.
- Pupils will be taught what they should do when they see anything on the internet that makes them feel uncomfortable.
- Pupils will be educated in the effective use of the Internet
- Pupils will be shown how to publish and present information appropriately to a wider audience.

### **Publishing photographs, images and work**

Children's photos are only placed on the school's website with the written permission of their parents. Pupil's names are avoided on the website.

### **Other devices**

- Mobile phones and associated cameras will not be used during lessons or formal school time except as part of an educational activity.
- The sending of abusive, offensive or inappropriate material is forbidden. Staff should not share personal telephone numbers with pupils and parents. Please refer to our Acceptable Use Policy for further details on the use of mobile devices.